

**FRESSINGFIELD & STRADBROKE PRACTICE GROUP
MINUTES**
from Patient Participation Group (PPG) Meeting.
The meeting was held at the Fressingfield Medical Centre
on Wednesday 9 October 2024 from 14.00-15.30 hrs.

Attended by:

Fressingfield Medical Centre: Clare Good (CG) Practice Manager

Members of the PPG: Judith Lilley (JL) Acting PPG Chair; John Alborough (JA); Penny Alborough (PA); Liz Stolls (LS); Nick Stolls (NS); Bryan Threadgall (BT)

The meeting notes were taken by PA.

1. JL welcomed to the meeting.

Apologies for absence : Rosie Hall, Tracey Holder, Kamal Ivory

2. Minutes of last meetings held on 14 August and 19 June 2024. Both were approved with no comments.

3. Any matters arising:

- (i) Staff recruitment update. CG listed the new recruits
- Clare Good, Practice Manager; Becky Flounders (reception);
Britt Borlinghaus (Dispenser); Holly Pearce (Dispensing Assistant);
Carolyn Hatton (Dispensing Assistant); Jess Balaam (Phlebotomist);
Freya Johnson (Pharmacist, joined us as our employee, from the central pharmacy team

There are now fully trained dispensers and 5 Dispensing Assistants in training.

4. PPG Chair Items:

a) SNEE training sessions. SNEE (Suffolk & North-East Essex PPG Network) and addressing health inequalities course.

JL advised there were supposed to be 4 sessions held and she had attended the 1st one. The 2nd was cancelled since no-one turned up. For the 4th there were only 2 attendees. The sessions totalled 8 hours' training. A "mop up" session is scheduled for 11 October. JL to attend. JL had received 22 emails ref this.

JL mentioned the 1st session covered diversity. She suggested the PPG should be aware that it has no young (early 20s) member and no member with a disability. It was suggested to have a notice on the website that all be made aware that they can apply to join the PPG.

JL suggested that only SNEE training courses which will be of benefit to CG and the GP Practices should be considered. She also suggested this PPG could collaborate with other ones.

- b)** There is also a PPG Chairs' Collaborative – Chris Buxton (Chair of Chairs) about which JL has received a plethora of paperwork.

c) Hartismere Hospital and meeting with Adrian Ramsey MP.

There was an update from JA/JL. A link from Adrian Ramsey's speech in Parliament had been sent out to PPG. Mr Ramsey is next coming to Hartismere Hospital on 15 November. JA advised he had been invited to meet the League of Friends (Pauline, Chair) at which he gave the views of PPG. JA had advised he would be happy to attend Friends' meetings if invited.

ACTION JA: If JA does attend the meeting at Hartismere Hospital on 15th November, CG and JL be updated asap.

Change.org link

<https://www.change.org/p/extend-services-at-hartismere-hospital>

JL advised on a petition on change.org that includes Hartismere Hospital.

CG advised there had been recent investment into the hospital.

JA commented that the county boundary–reorganisation of constituency Waveney Valley will be a good way forward to progress with better use of the hospital.

LS commented having a minor injuries unit would relieve the workload at practices.

There are no facilities at practices to deal with such emergencies.

She asked about other local Practices' input? Out-of-hours used to have a base there, but it has not been used for 3 years. JA advised he had heard the rent maybe is too high? It was thought that Properties Services own or manage it?

CG advised there have a GP-Plus service there.

5. PPG Members Items

a) **Friends and Family liaison with patients for Patients' Report.** Any action required by PPG. Feedback on Practice. Healthwatch. No report.

CG advised she has to report nationally on "Friends & Family".

b) **Access through Stradbroke Community Hall doorways from outside for wheelchairs or assisted walkers.** CG will view this and ask KL to update at next PPG meeting.

ACTION: KL/CG to report at next PPG meeting.

6. Practice Items

a) **'Flu and Covid vaccination clinic held on 5 October. An update.**

PPG member helpers BT, JA and PA.

There had been long queues for vaccinations, which meant the appointment time system did not work well. CG advised that the main problem was having to add covid vaccinations, after the Flu vaccination appointments had been devised. Additionally, there had been IT problems with using 2 portals – covid vaccinations use Pinnacle through a national portal. She had been advised that there were the same problems across the region. There could be the same problems at the next clinic on 12 October. It was suggested having a list of other venues offering Covid vaccinations should patients request.

CG advised there will be a special additional flu clinic to cover the 30 or 31 non-attendeeds. No PPG members will be required to help.

b) **RSV vaccination clinics (Sept 4, 11, 25).** A report by CG. BT and PA had helped with access for patients to the clinic at Stradbroke Surgery.

CG advised that on 16 October, there will be a catch-up on vaccinations that were not taken up. No PPG help is required.

c) **Meeting date to be agreed for PPG meeting at Stradbroke Practice site.**

(on a Monday or Friday) Agreed on 10 January (see item 8).

d) **Invite Barry Gibson (ITM) Connect to present to PPG in future.** Update?

To ignore this and remove from future agenda.

JL asked if there are any suggested persons who would be interesting to invite as a guest?

e) **Practice Newsletter.** Next will be the Winter issue to include Xmas openings information. JL requests if CG can provide PA with the updated winter newsletter to circulate to members for reference. **ACTION: CG**

f) **BP machines not returned** – has a reminder to be put on website or not?

CG advised that 10 have been returned.

PPG offered to ring the list of those who have not returned. CG advised this would break privacy rules.

JL advised CG the PPG are available to help with any appropriate task to support the Practice.

g) **PPG grant - £90 outstanding.** This will be put towards the Practice.

Outstanding PPG Grant £90 to be used - for example - to buy another KardioMobile machine.

h) **Course on life safety – life support, CPR, defibrillation – external funding sources at Stradbroke.** To keep under consideration?

JL commented that at the last Cardiac review meetings, no cardiac readings were taken during cardiac review appointments. She asked if more machines are needed.

i) **Insurance.** JL asked if there is insurance cover for PPG members undertaking car park attendance and help. **ACTION: CG to confirm at next meeting.**

7. Any other Business:

a) NS advised that the Fressingfield Fox & Goose stable block is looking to get planning for a multi-use community hub. He asked whether there would be any requirement for any consultation process/healthcare room with external experts or for health reviews that could be done remotely in an allocated room?

CG advised there is facility for a telephone clinic at Stradbroke – paramedic uses the upstairs room. CG commented that in theory it could be of interest.

8. Agreed date of next meeting

2025: 10 January at Stradbroke , starting at 10am